

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Policy Development and Review Panel

Date **5 March 2014**

Report of: **Director of Community**

Subject: **FINAL REVIEW OF THE WORK PROGRAMME FOR 2013/14 AND
DRAFT PROGRAMME FOR 2014/15**

SUMMARY

At the last meeting of the Panel on 15 January 2014, members reviewed the existing work programme for 2013/14 and also considered a draft work programme for 2014/15. The Panel is now invited to assess the overall progress for the current year and finalise a draft work programme for 2014/15.

RECOMMENDATION

The Panel is now requested to:-

- (a) review the outcomes of the Panel's work programme for 2013/14;
- (b) agree a proposed work programme for 2014/15; and
- (c) submit the proposed work programme for 2014/15 to the Council for endorsement.

INTRODUCTION

1. This is the penultimate meeting for this year and the Panel is invited to finalise its review of this year's work and confirm the draft programme for 2014/15.

WORK PROGRAMME CURRENT YEAR 2013/14

2. Appendix A to this report contains details of the current year's work programme for review by the Panel.
3. Appendix B contains details of the outcomes from matters considered at Panel meetings from May 2013 up until January 2014, for members' information.

WORK PROGRAMME FOR 2014/15

4. Appendix B sets out details of the proposed items for consideration during 2014/15. As members are aware, the Panel's focus is on 'policy development', and it is suggested that members may want to consider setting up smaller working groups to work with officers on specific subjects. The Panel is also likely to consider reports on a specific subject on more than one occasion during the course of the year, as the policy is developed and before final recommendations are made to the Executive.
5. It is also for the Panel to consider whether any review of items under the Council's policy framework will be included in the 2014/15 programme.
6. Appendix C contains a list of the plans and strategies currently contained in the Council's policy framework. The list may however be subject to amendment arising from any future changes to the Constitution.

RISK ASSESSMENT

7. There are no significant risk considerations in relation to this report

CONCLUSION

8. To summarise, the Panel is now invited to:-
 - (a) review the outcome of its work programme for the current year 2013/14;
 - (b) give further consideration to a draft work programme for 2014/15, taking account of the proposed draft set out in Appendix B and, at the same time, add to the Panel's draft programme for 2014/15 any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel; and
 - (c) arrange to submit the agreed work programme for 2014/15 to the Council.

Appendix A – Current Work Programme for 2013/14

Appendix B –Work Programme 201 3/14 - Outcomes

Appendix C – Policy Framework

Appendix D –Draft Work Programme for 2014/15

Background Papers:

None

Reference Papers: Leisure & Community Policy Development and Review Panel
15 January 2014 (Minute 9).

Enquiries:

For further information on this report please contact Martyn George, Director of Community. (Ext 4400*

**WORK PROGRAMME FOR 2013/14 - LEISURE AND COMMUNITY POLICY
DEVELOPMENT AND REVIEW PANEL**

MEETING DATES FOR 2013/14	ITEMS
15 May 2013	<p>Introduction to the role of the Panel</p> <ul style="list-style-type: none">• Introduction to Key Staff• Achievements 2012/13• Challenges and Priorities for 2013/14• Review of the work programme for 2013/14
24 July 2013	<ul style="list-style-type: none">• Review of the work programme 2013/14• Presentation - Countryside Sites Nature Conservation• Leisure Strategy Review• Portchester MUGA - Results of Consultation• Proposals to Commemorate the Centenary of WW1 and the 70th Anniversary of D Day
4 September 2013	<ul style="list-style-type: none">• Review of the work programme 2013/14• Open Spaces Improvement Programme• Community Action Fareham SLA Review• Presentation - Proposals for Bath Lane Recreation Ground
6 November 2013	<ul style="list-style-type: none">• Review of the work programme for 2013/14• Ferneham Hall Performance Review 2012/13• Verbal update on the future of Westbury Manor Museum

15 January 2014	<ul style="list-style-type: none">• Presentation – Fareham Leisure Centre - refurbishment of swimming pool and changing facilities• Presentation - Fareham Savers Credit Union Review• Review of Community Buildings - results of Titchfield CATS Area Needs Assessment• Preliminary overall review of work programme 2013/14 and draft 2014/15
5 March 2014	<ul style="list-style-type: none">• Final review of work programme for 2013/14 and draft for 2014/15• Fareham Leisure Centre Performance Review• Presentation – Park Lane Vision (Update)
14 May 2014	<ul style="list-style-type: none">• Review of the work programme for 2014/15

APPENDIX B

**Leisure and Community Policy Development and Review Panel –
Progress on Actions from May 2013 to January 2014**

<u>MEETING DATE</u>	<u>15 MAY 2012</u>
<u>Subject</u>	<u>Presentation – Introduction to the role of the Leisure and Community Policy Development and Review Panel (Introduction to key Staff, Achievements in 2012/13 challenges and priorities for 2013/14)</u>
Type of Item	Information
Action by Panel	It was AGREED that:- (a) The Director of Community, Head of Leisure and Community and officers be thanked for a very comprehensive and informative presentation; and (b) Officers be congratulated for their hard work and effort especially during what proved to be a very busy year.
Outcome	Presentation was noted.
Link Officer	Martyn George
<u>Subject</u>	<u>Leisure and Community Policy Development and Review Panel Work Programme for 2013/14 – Review and Initial Endorsement</u>
Type of Item	Information
Action by Panel	It was AGREED that, subject to the revisions shown below, the Panel's work programme for 2013/14 be approved:- (a) An item to consider the outcome of the consultation on Portchester MUGA be added to the work programme for 24 July 2013;

	<p>(b) Proposals for refurbishment of existing changing rooms, replacement grounds maintenance store and other works at Bath Lane Recreation Ground be added to the work programme for 4 September 2013;</p> <p>(c) Review of Community Buildings - results of Titchfield CATS Area Needs Assessment, be added to the work programme as an unallocated item;</p> <p>(d) Hampshire County Council Review of Community Sector Funding be added to the work programme as an unallocated item; and</p> <p>(e) Update on the future of Westbury Manor Museum be added to the work programme as an unallocated item.</p>
Outcome	Work Programme for 2013/14 was updated accordingly.
Link Officer	Martyn George
<u>MEETING DATE</u>	<u>24 JULY 2013</u>
Subject	Portchester Muga – Results of Consultation
Type of item	Information
Action by Panel	<p>It was AGREED that the Panel advise the Executive as follows:-</p> <p>(a) having considered the outcome of the consultation exercise, the Panel do not recommend the provision of a Multi Use Games Area (MUGA) on the site of the former Portchester Community Centre (Voting unanimous);</p> <p>(b) in the Panel's view the request by those residents of Clive Grove who back onto the tennis courts to have the existing fencing removed and replaced with a close boarded timber fence should be refused (Voting unanimous); and</p> <p>(c) A motion was proposed and seconded that officers be requested to contact Portchester Community School to discuss extending provision of open access to the public for tennis at the two courts on the site. In the event that the school are</p>

	not able to deliver increased provision, officers be requested to explore the feasibility of finding an alternative site for a tennis court in the Portchester area and report their findings to a future meeting of the Panel (Voting 5 for: 1 against).
Outcome	Matter considered by the Executive on 2 September 2013 . Resolved that the Executive:- (a) agrees that a Multi Use Games Area is not provided on the site of the former Portchester Community Centre; (b) agrees that the Council does not replace the existing fencing between the former tennis courts and the residential properties in Clive Grove; and (c) notes the expanding community use of the tennis courts at the Portchester Community School.
Link officer	Gareth Satherley
Subject	Presentation – Countryside Sites Nature Conservation
Type of item	Information
Action by Panel	It was AGREED that the Panel note the information presented and express their thanks to the Rangers and their teams of volunteer workers for all the work undertaken.
Outcome	Information noted
Link officer	Mark Trigwell
Subject	Proposals to Commemorate the Centenary of WW1 and the 70th Anniversary of D Day
Type of item	Information
Action by Panel	It was AGREED that the Panel advise the Executive that:- (a) the Panel supports the very imaginative proposals to commemorate the centenary of WW! And the 70 th Anniversary of D Day as outlined in the report; and (b) recommends that an allocation of funding required to implement all proposals be made.

Outcome	<p>Matter considered by the Executive on 2 September 2013. RESOLVED that subject to the title of Appendix A being amended to 2014 Commemorations – WW1 and D Day 70th Anniversary, the Executive agrees:</p> <p>(a) to support the proposals listed to ensure that a number of projects can be undertaken to commemorate the centenary of World War 1 and 70th anniversary of D Day:</p> <ul style="list-style-type: none"> i. landscaping enhancements at Holy Trinity Church open space; ii. wild flower meadows at the four QEII sites; iii. 5000 wild flower seed packets for distribution; iv. activities undertaken by Hampshire County Council Museum and Arts service; v. unveiling of commemorative stone/plaque on Monday 4 August 2014 in the town centre; <p>(b) that the project be funded from 2012/13 under spends to the sum of £10,000 with the remainder being found from within existing revenue budgets; and</p> <p>(c) that an additional sum of £20,000 be allocated from the Council’s reserves to clean, maintain and upgrade the War Memorials throughout the borough.</p>
Link officer	Mark Bowler
Subject	Review of Work Programme for 2013/14
Type of item	Information
Action by Panel	It was AGREED that the Panel's work programme for 2013/14 as set out in Appendix A attached to the report be endorsed.
Outcome	Information noted.
Link officer	Martyn George

<u>MEETING DATE</u>	<u>4 September 2013</u>
Subject	Presentation – Proposals for Bath Lane Recreation Ground
Type of item	Information
Action by Panel	It was AGREED that officers be thanked for their hard work in progressing the redevelopment proposals for Bath Lane Recreation ground and thanks also be extended to Fareham & Crofton Cricket Club members for their contribution to the process.
Outcome	Information noted.
Link officer	Gareth Satherley
Subject	Review of the Open Spaces Improvement Programme
Type of item	Review
Action by Panel	It was AGREED that, subject to the inclusion of an additional column to the updated Improvement Programme schedule for April 2013 to March 2024, to indicate sources of funding, the revised Open Spaces Improvement Programme for the period 2013 to 2024, attached as Appendix A to the report be endorsed.
Outcome	Information noted.
Link officer	Gareth Satherley
Subject	Community Action Fareham Service Level Agreement (SLA)
Type of item	Information
Action by Panel	As well as considering a report, a presentation was made by the Chief Executive Officer of Community Action Fareham, Mr Paul O’Beirne

	<p>It was AGREED that:-</p> <p>(a) Mr O’Beirne be thanked for attending and addressing members at the meeting;</p> <p>(b) all those involved with Community Action Fareham be thanked for the work they undertake throughout the Borough; and</p> <p>(c) the Executive be recommended to approve an extension of the Council's current Service Level Agreement with Community Action Fareham up until 31 March 2014.</p>
Outcome	The matter was considered by the Executive on 4 November 2013 and it was RESOLVED that the Executive agrees to extend the current service level agreement with Community Action Fareham until 31 March 2014.
Link officer	Janie Millerchip
Subject	Review of Work Programme
Type of item	Information
Action by Panel	It was AGREED that the Panel's work programme for 2013/14 as set out in Appendix A attached to the report be endorsed.
Outcome	Information noted.
Link officer	Martyn George
<u>MEETING DATE</u>	<u>6 November 2013</u>
Subject	Presentation – Update on the Future of Westbury Manor Museum
Type of item	Information

Action by Panel	A presentation was made by Dr Janet Owen, Head of Museums and Arts, (Hampshire County Council). It was AGREED that:- (a) Dr Owen be thanked for her very informative and helpful presentation; and (b) a copy of the presentation be circulated to all Panel members.
Outcome	Information noted.
Link officer	Mark Bowler
Subject	Review of Work Programme
Type of item	Information
Action by Panel	It was AGREED that the Panel's work programme for 2013/14 as set out in Appendix A attached to the report be endorsed.
Outcome	Information noted.
Link officer	Martyn George
Subject	(Confidential Item) – Ferneham Hall Performance Review 2012/13
Type of item	Review
Action by Panel	It was AGREED that:- (a) the information contained in the report regarding the financial performance of Ferneham Hall in 2012/13 be noted; and (b) the following three members of the Leisure and Community Policy Development and Review Panel be appointed to a Ferneham Hall Member and Officer Working Group:-

	Councillor Miss S M Bell Councillor Mrs S Pankhurst Councillor R H Price, JP
Outcome	Information noted.
Link officer	Mark Bowler
<u>MEETING DATE</u>	<u>15 January 2014</u>
Subject	Presentation – Fareham Leisure Centre
Type of item	Information
Action by Panel	It was AGREED that:- (a) Mr Cook and Mr Grant be thanked for their informative presentation about the refurbishment project; and (b) the Panel acknowledges and supports the achievements of Fareham Leisure Centre and requests that thanks be passed to all Leisure Centre staff.
Outcome	Information noted.
Link officer	Mark Bowler
Subject	Presentation – Fareham Savers Credit Union Review
Type of item	Information
Action by Panel	The Panel received a joint presentation by the Community Development Manager, Fareham Borough Council and Geoff Phillpotts, Regeneration Manager, First Wessex,

	It was AGREED that the Community Development Manager and Mr Phillpotts be thanked for a very interesting and informative presentation.
Outcome	Information noted.
Link officer	Janie Millerchip
Subject	Review of Community Buildings – Results of Titchfield CAS Area and Western Wards CATS Area Needs Assessment
Type of item	Review
Action by Panel	<p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) the outcomes from the Titchfield and Western Wards Needs Assessments detailed in the report be noted; (b) officers be authorised to prepare a master plan to meet the identified needs; and (c) that the need for building repairs to Abshot Community Centre and Victory Hall, Warsash in particular, be noted. <p>.</p>
Outcome	Information noted.
Link officer	Gareth Satherley
Subject	Preliminary Overall Review of Work Programme for 2013/14 and draft work programme for 2014/15
Type of item	Review
Action by Panel	<p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) the updated work programme for 2013/14, attached as Appendix A to the report be approved; and (b) further consideration be given to the preparation of a draft work programme for the municipal year 2014/15, at the next meeting on 5 March 2014.

Outcome	Information noted.
Link officer	Martyn George

FAREHAM BOROUGH COUNCIL

POLICY FRAMEWORK

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Plans and Alterations comprising the Development Plan;
- (f) Development Plan Documents;
- (g) Community Safety Strategy;
- (h) Corporate Vision, Values, Objectives and Priority Actions.

APPENDIX D

**LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL -
PROPOSED WORK PROGRAMME FOR 2014/15**

<u>MEETING DATES FOR 2014/15</u>	
23 July 2014	Lockwood Community Centre - Presentation by Lockwood Sports & Community Association Leisure Strategy Review Ferneham Hall Members Working Group – Progress Report Review of the work programme 2014/15
3 September 2014	Park Lane Vision Master Plan - Presentation Western Wards Pool Open Spaces Improvement Programme Review Review of Community Buildings Draft Master Plan Review of the work programme 2014/15
5 November 2014	Visit to Fareham Leisure Centre – Refurbishment Works Coldeast Open Space Management Arrangements - Countryside Rangers Presentation Ferneham Hall - Members Working Group Performance Review Review of the work programme 2014/15

<p>14 January 2015</p>	<p>Community Action Fareham – Presentation – Supporting Local community Needs</p> <p>Community Action Fareham - SLA Review</p> <p>Preliminary overall review of work programme 2014/15 and draft 2015/16</p>
<p>4 March 2015</p>	<p>Fareham Leisure Centre Performance Review</p> <p>Cams Alders Recreation Ground Vision</p> <p>Final review of work programme for 2014/15 and draft 2015/16</p>